**Ohio Humanities Event Data Form**

Include this form with the final report.

Provide the **complete** information requested. Our organization uses information from the form in several ways: to help individuals and groups throughout Ohio learn from your experience; to evaluate and advocate for public humanities programs; and to report to the National Endowment for the Humanities on Ohio Humanities-funded projects.

1. **Project Event(s) or Activities**: Provide a list of program events as they actually occurred. Please include planning activities that included the project scholars/humanities professionals. Identify the humanities professionals.

Please add rows as necessary.

Please include:

1. Event title
2. Date and time
3. Location with a street address (preferably mailing)
4. Number of attendees for each event or component
5. Names and contact information for each humanities scholar participating.

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| --- | --- | --- | --- | --- |
| Event Title | Date and Time  | Event Location | Humanities Professionals | Attendance # |
| **Example:** Humanities in Ohio | Monday, October 8 from 2:00 – 4:00 PM | Ohio Humanities offices 471 E. Broad Street, Columbus, OH 43215-3857 | David Merkowitz, PhD471 E. Broad Street, Columbus, OH 43215-3857 | 34 |
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1. **Media Audience:** If a media project, indicate the broadcast outlet used and airdate. Estimate the total number of people reached. Please add rows as necessary.

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| Event Title | Date and Time of Airdate | Broadcast Outlet with Mailing Address | Humanities Professionals | Individuals Reached |
| **Example:** Humanities in Ohio: Forty Years of Reflection | Tuesday, October 2, 9:00 PM | WOSU Public Media2400 Olentangy River RoadColumbus, OH 43210 | David Merkowitz, PhD471 E. Broad Street, Columbus, OH 43215-3857 | 15,000 |
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1. **Participation Record:** Please include the participation record gathered at each event. The record should include the names, mailing addresses, and email addresses of participants and attendees of all activities. Submit 5 business days after the completion of each event or activity.